



# SLHS ANGP REIMBURSEMENT REQUEST

The following expenses were incurred on behalf of SLHS ANGP. Please disburse the funds as indicated below. Please contact the treasurer with any questions: [ANGPTreasurer@SouthLakesPTSA.org](mailto:ANGPTreasurer@SouthLakesPTSA.org)

**Signature:** \_\_\_\_\_

**Amount:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Make Check Payable to :** \_\_\_\_\_

Street Address \_\_\_\_\_

City & State \_\_\_\_\_

**Description (attach receipt):** \_\_\_\_\_

**Please select the correct expense category:**

<b>Activities</b>		<b>Gift Bags/Contents</b>	<input type="checkbox"/>
<i>Games</i>	<input type="checkbox"/>		
<i>Hypnotist</i>	<input type="checkbox"/>	<b>Money Machine</b>	<input type="checkbox"/>
<i>DJ</i>	<input type="checkbox"/>		
<i>Quiet Room</i>	<input type="checkbox"/>	<b>Prizes</b>	
<i>Magician</i>	<input type="checkbox"/>	<i>door prizes</i>	<input type="checkbox"/>
<i>Massages</i>	<input type="checkbox"/>	<i>casino</i>	<input type="checkbox"/>
<i>Caricaturists</i>	<input type="checkbox"/>	<i>baby bingo</i>	<input type="checkbox"/>
<b>Administrative</b>		<i>Minute to win it</i>	<input type="checkbox"/>
<i>bank fees</i>	<input type="checkbox"/>	<i>incentives</i>	<input type="checkbox"/>
<i>supplies</i>	<input type="checkbox"/>	<i>cash grab</i>	<input type="checkbox"/>
<i>Thank you ad</i>	<input type="checkbox"/>	<b>Misc Personnel</b>	
<b>Decorations</b>	<input type="checkbox"/>	<i>Custodians</i>	<input type="checkbox"/>
		<i>Fire Marshall</i>	<input type="checkbox"/>
<b>Food (inc. paper products)</b>	<input type="checkbox"/>	<i>Security officers</i>	<input type="checkbox"/>
		<i>Theatre Technician</i>	<input type="checkbox"/>
<b>Plant Sale Expenses</b>		<b>Dining Programs</b>	
<i>Poinsettia Expense</i>	<input type="checkbox"/>	Papa John Pizza Cards	<input type="checkbox"/>
<i>Merrifield Gift Cards</i>	<input type="checkbox"/>		
<i>Spring Plant Sale Expense</i>	<input type="checkbox"/>	<b>Concession Purchases</b>	
<b>Other</b> _____	<input type="checkbox"/>	<i>Relay for Life</i>	<input type="checkbox"/>
		<i>Other</i>	<input type="checkbox"/>

For Treasurer's Use Only:

Date of Check: \_\_\_\_\_ Check # \_\_\_\_\_